

## Guidance on Live Lessons for Students

Redbridge Community School will be offering online lessons via Zoom should a group of students be sent home from school as a result of a positive case being reported.

## All students are expected to read and follow these guidelines:

- 1. All online lessons will take place using the Zoom platform
- 2. Students should download the app onto an appropriate device we recommend a laptop or computer
- 3. All lessons will be accessed using the Zoom code allocated to staff
- 4. Students will be admitted into the class from the Zoom Waiting Room for that teacher
- 5. Students must ensure that they join the lesson from an appropriate location within the home
- 6. Students must ensure that they are appropriately dressed to join the lesson
- 7. Lessons will be recorded
- 8. Staff will continue to remove any students who are not behaving appropriately within the lesson
- Students should email work to their teacher at the end of the lesson (or follow the teacher's instructions within the lesson itself)
- 10. If the technology fails for any reason, students should log into the Home Learning Google Classroom where they will find up to date work that they can complete independently and then email to their teacher
- 11. Staff will continue to mark and track the work produced by students, so students should ensure that they regularly check their Google Mail account for information from their teachers and whole school messages
- 12. Homework will continue to be set via normal Google Classrooms and the expectation is that this is completed by isolating students
- 13. Students should log in using their actual names, not nicknames
- 14. Students should use headphones where possible as this will make the lesson much clearer for them